

CRC Executive Council Meeting Minutes

November 30, 2000
10:30-11:30 A.M. CST
Telephone Conference Call

Attendees: Simon Abourizk (Chair), Paul Chinowsky (Vice-Chair), and Edward Jaselskis (Secretary)

Anticipated Absence: Ralph Ellis and Jim Rowings

Next CRC Meeting

To be held in Nashville, TN in cooperation with the AGC National Convention (March 20-22). CRC members will be considered guests of AGC. Paul to provide Ernie Jones with a list of CRC participants.

Communications

Monthly meetings will be held with CRC Executive Council members to continue making progress on CRC matters. Minutes shall be distributed to CRC Executive Council members and an abstract of these minutes will be made available to the CRC membership at large on the CRC web site. The secretary shall prepare the minutes while the abstract preparation duties will be rotated. Simon offered to develop the abstract for this meeting.

The CRC web site is located at Georgia Tech (<http://cem.ce.gatech.edu/crc>). Currently, there is information related to CRC members (e.g., name, address, phone, email, and web site location). It was decided that the web site needs to be updated (last revision made January 31, 2000). Would like to have minutes from all fall and spring meetings placed on the web page, abstracts from monthly meetings, CRC guidelines and operation procedures, job listings (?), and resumes linked to web pages. Paul will work on the web site.

Ed to make announcement of upcoming Nashville meeting in ASCE News. Paul to provide details regarding meeting from Ernie Jones. Will need at least 3 months advance notice.

Membership

We need confirm participation interest of current members possibly through email.

CRC Guidelines and Operating Procedures

The CRC guidelines need to be updated to reflect our involvement with the new Construction Institute. We may want to delete or modify some of the articles.

Additionally, we need to review standing committees/working groups (e.g., do we need a research committee?, have a communication committee instead of a dissemination and newsletter committee?) and the award process (concern about the quality of awardee selection process not following proper procedures). Simon will follow up with Jim Rowings and Ralph Ellis about the award process.

Simon to have the guidelines typed up and put into electronic format. Paul will be the first to review and make comments, then Simon, then Ed. The changes will be brought up for vote at the Nashville meeting. Simon will contact Richard Tucker to better understand how CRC will interact with the Construction Institute. We all need to think about possible chairs for each of the standing committees.

Fund Raising

We will review the list of possible service and revenue generating ideas for CRC at the next telephone conference meeting.

Summary of Action Items:

Simon: Type up Guidelines and Operating Procedures and send to Paul for the first review. Call Tucker to learn more about how CRC will interact with the Construction Institute. Call Rowings and Ellis about the award process. Prepare abstract from this meeting.

Paul: Work on updating the CRC web site. Obtain more information from AGC about Nashville meeting. Send Ed minutes and other relevant information about CRC.

Ed: Prepare minutes from this meeting. Prepare Nashville meeting announcement for ASCE News.

All: Develop list of possible chairs for the standing committees. Review service and revenue generating ideas for CRC.

Next Meeting

Tuesday, December 21, 2000 at 10:30 A.M. CST. Call 1 (800) 735-2849 pin # 6315#